

Date: **June 26, 2005**  
To: **Island House Tenants**  
From: **IHTA -- Island House Tenants Association**  
Subject: **June 28 By-laws Meeting Voting Procedures**

## **By-laws Meeting Voting Procedure**

As previously notified there will be a vote on **Tuesday, June 28, at 7:00 PM at the Church of the Good Shepherd** for the consideration of a Proposal for By-laws amendments and amendments to this proposal. The following are the procedures that must be observed for this meeting:

- Residents will be required to bring a photo ID, and will be checked off against an official leaseholder list provided by Blackwell Management
- Residents who are leaseholders will be able to vote.
- A ballot vote will be observed.
- Amendment proposals will require a two thirds majority for approval; refinements and clarifications raised on the floor at time of discussion will require a simple majority.
- After consideration of all amendments a vote on the then finalized By-laws' Amendments will require a two-thirds (2/3) majority.
- Any member unable to attend the meeting, who wishes to vote by proxy, can do so by filling out a proxy form in BLOCK LETTERS, or in clear handwriting, and signing and dating it. Proxy forms will be available at the door station or can be downloaded from the website (<http://islandhouse.us>)
- The proxy form can be brought to the meeting by the proxy holder designated to vote or delivered by email to:  
**ihta-board@islandhouse.us** up to noon on June 28. (NOTE: the electronic submission must set forth or be submitted with information from which it can be reasonably determined that it was that it was sent by the authorizing member.)